

# **SAMPLE Letter of Medically Necessary**

*This is an example, not to be construed as legal advice.*

September 3,

*The Best Insurance CO*  
10000 Garden Trail  
Perfect, CO 888888

Dear Ms. Q. Bee: I am writing this letter to justify medical necessity on behalf of Jonathon Roger Bills. Date of Birth 1-2-2003. Jonathon is a happy healthy 5 1/2 year old with limited ability to walk or talk after he choked at the age of 6 mos. He understands most language but is unable to say words verbally. The ability to take care of himself is limited by his disability. Unfortunately he does not understand danger or things such as hot and cold, so safety is a real threat if he is not being watched. Jonathon carries several diagnoses including Cerebral Palsy, Mental Retardation, Non verbal, seizures and failure to thrive. He has no use of his arms or legs.

As I have explained above, Jonathon requires assistance to do everything including bathing. The difficulty in Jonathon not being able to sit up in the bath is of great concern to us. He also has frequent seizures and is at a greater risk of hitting his head in the bathtub area. I am sure I do not need to tell you how important cleanliness in caring for a person with Jonathon's level of disability, but cleaning the skin is a factor in keeping Jonathon at home and less cost to The Best Insurance Company.

The model 4000 bath chair, made by Clean UP Company out of Hot Springs GA, not only fits into our bathroom, but safely seats Jonathon so he is safe and submerged in the tub. We reviewed the attributes of many bath chairs and found them not all created equal. This chair met all our medical requirements for Jonathan.

As you will see in the attached statement, Dr. Primary Care was unaware this chair was made but once shown the product brochure understands why this chair is best for our son's health needs. He also stated that he felt we need to keep Jonathon clean in order to keep him healthy!

To assist you in this decision I have attached the following documents:

- A letter from Jonathon's Primary Care Doctor, explaining the need for this bath chair
- A letter from Jonathon's Physical Therapist, explaining the importance of this specific bath chair
- A letter from Jonathon's home health aid, explaining the need for a bath chair to keep him safe during bath time due to seizures
- A copy of the benefit statement from our insurance benefit manual, stating the definition of medical necessity
- A copy of the benefit statement about Durable Medical Equipment and showing this fits that definition.
- A comparison of some of the other chairs on the market that cost more than the chair we feel is best for Jonathon and a copy of brochure on the c400 model bath chair
- A picture of our bathroom door, demonstrating the width of the door and that this chair will fit, where others will be too large.

Thank you for your time and attention to this matter. Do not hesitate to contact me if you have questions or need clarification. Home phone: 222-333-4444      Work Phone: 1-800-777-9999

Sincerely,

***John Public***

*John Public*

*Parent to Jonathon, age 51/2*

Copy sent to: Ms. School Teacher  
Dr. Primary Care

Dr. D. Specialist